APPLICATION PROCESS:

Page 1: Complete fully; make sure to list **current and last 5 years addresses and landlords** (if relative, give name address and phone number of that relative and put what relation they are to you).

Page 2: Complete fully; **make sure anyone over the age of 18 signs and dates**.

Page 3: Informational only. If you were not born in the U.S., read carefully to see if you qualify.

Page 4: List everyone that will be a part of the household if you are approved. If you / household member is pregnant, list “unborn child” and the due date.

Page 5: Complete the top section (name, address, telephone #) and give an emergency contact if so choose. If you do not, fill out the top and check the box before signing.

Page 6: **PRINT AND SIGN your name at the top of the page ONLY**. DO NOT COMPLETE THIS FORM.

Page 7: **ALL household members 18 and over must complete** **AND HAVE NOTARIZED** if they now or have resided in the City of Elmira / County of Chemung in the last 5 years. Additional copies are available in the office. **If you have lived in any other location in the last 5 years, you MUST have a criminal background check from that local police department and have it attached before returning the application.**